***IBCC***

***Meeting Minutes***

May 9, 2017

**Call to order**

Charles Moniotte called to order the regular meeting of the Industry Based Certification Committee at **9:39 am** on May 9, 2017 at 1001 N. 23rd Street, Baton Rouge, Louisiana 70802 in the LWC Large Executive Conference Room.

**Roll call**

Kellie Taylor-White conducted a roll call. The following persons were present: Eight present, quorum was met.

|  |  |  |  |
| --- | --- | --- | --- |
| **X** | **Member** | **X** | **Designee** |
|  | Executive Director Ava Dejoie |  | Kenneth Burrell |
|  | Charles Moniotte |  |  |
|  | Dr. Lisa Vosper |  |  |
|  | Lisa French |  |  |
|  | Rep. Pat Smith |  |  |
|  | Louis Reine |  |  |
|  | Keith Brand |  |  |
|  | Mike Palomone |  |  |
|  | Gayle Flowers |  |  |
|  | Janice Sneed |  |  |
|  | Rhett Covington |  |  |
|  | Susie Schowen |  |  |
|  | Patricia “Trish” Felder |  |  |
|  |  |  | David Helveston |
|  |  |  | Paul Carlsen |
|  |  |  | Ken Bradford |

**Approval of minutes from last meeting**

**Deferred approval of last meeting minutes until they can be recovered. Will present at next meeting.**

Charles Moniotte …

**Comments – WIC Chairman: Made clear that one vote is valid per agency. IBCC is a great committee. Introduced agenda.**

**New business**

1. Presentation and Consideration: Logistics IBC(s)
2. **Logistics Operations Level 1**

|  |  |  |  |
| --- | --- | --- | --- |
| **Motion** | | **By Dr. Lisa Vosper to Deferred action on proposal pending reconsideration of application at a future meeting.** | |
| **Second** | | **By Janice Sneed** | |
| **Yea** | **Nay** | **Ab** | **Member** |
|  |  |  | Executive Director Ava Dejoie/**Kenneth Burrell** |
|  |  |  | Charles Moniotte |
|  |  |  | Dr. Lisa Vosper |
|  |  |  | Lisa French |
|  |  |  | Keith Brand |
|  |  |  | Janice Sneed |
|  |  |  | Susie Schowen |
|  |  |  | Trish Felder |

**Comments**: **Members stated the application was incomplete and requested all required information in the application packet be submitted.**

**Options for voting**:

**Deferred action on proposal pending reconsideration of application at a future meeting.**

1st Motion: **Lisa Vosper** Abstentions??: Yes  None

2nd Motion: **Janice Snead** Opposition??: Yes  None

Approved: Yes  None

Unanimous vote

Public Comment: none

1. **Logistics Operations Level 2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Motion** | | **By Susie Schowen to Deferred action on proposal pending reconsideration of application at a future meeting.** | |
| **Second** | | **By Dr. Lisa Vosper** | |
| **Yea** | **Nay** | **Ab** | **Member** |
|  |  |  | Executive Director Ava Dejoie/**Kenneth Burrell** |
|  |  |  | Charles Moniotte |
|  |  |  | Dr. Lisa Vosper |
|  |  |  | Lisa French |
|  |  |  | Keith Brand |
|  |  |  | Janice Sneed |
|  |  |  | Susie Schowen |
|  |  |  | Trish Felder |

**Comments**: **Members stated the application was incomplete and requested all required information in the application packet be submitted.**

**Options for voting**:

**Deferred action on proposal pending reconsideration of application at a future meeting.**

1st Motion: **Susie Schowen** Abstentions?: Yes  None

2nd Motion: **Dr. Lisa Vosper** Opposition?: Yes  None

Approved: Yes  None

Unanimous vote

Public Comment: **none**

1. Presentation and Consideration:C-Tech IBC – **Not in attendance.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Motion** | | **By Susie Schowen to Deferred action on proposal pending reconsideration of application at a future meeting and after someone from the council has worked with them on their application.** | |
| **Second** | | **By Keith Brand** | |
| **Yea** | **Nay** | **Ab** | **Member** |
|  |  |  | Executive Director Ava Dejoie/**Kenneth Burrell** |
|  |  |  | Charles Moniotte |
|  |  |  | Dr. Lisa Vosper |
|  |  |  | Lisa French |
|  |  |  | Keith Brand |
|  |  |  | Janice Sneed |
|  |  |  | Susie Schowen |
|  |  |  | Trish Felder |

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**Comments**: C-Tech was not in attendance. Susie Schowen had questions about the hours of training and the application. Susie Schowen also questioned the preferential hiring and wage premium.

**Options for voting**:

**Deferred action on proposal pending reconsideration of application at a future meeting and after someone from the council has worked with them on their application.**

1st Motion: **Susie Schowen** Abstention: Yes  No

2nd Motion: **Keith Brand** Opposition?: Yes  No

Approved: Yes  No

Unanimous vote

Public Comment: none

1. Statewide Focus List

* Lisa French distributed two documents to attending board members and discussed the IBC data regarding 2016 (See Attached)
* Board members agreed to have a “Working Day” to review focus list of credentials
* Charles would like the data within the next 30 days (from Lisa French)

1. Other Business

* Board members discussed creating an application completion checklist to be used by WIC Director when vetting IBCC applications before she decides they are to be put on meeting agenda.
* It was also suggested that the application be reviewed to sure up the application process.

**Public Comments:** None

**Adjournment**

Charles Moniotte adjourned the meeting at 11:35 am.

Minutes submitted by: **Jawanda J. Givens**

Minutes approved by: Unanimous vote of IBCC 6/12/17